

**INTERNATIONAL SOCIETY OF DENTAL REGULATORS**

**GENERAL ASSEMBLY MEETING  
200 ALDERSGATE, LONDON, EC1A 4HD**

**MONDAY, SEPTEMBER 8, 2014**

In Attendance:

Founding Members:

Australian Health Practitioner Regulation Agency/Dental Board of Australia:	Dr. Chris Robertson Ms. Michelle Thomas Dr. John Lockwood Dr. Richard Logan
Australian Dental Council:	Dr. Matthew Hopcraft
College of Dental Surgeons of British Columbia:	Mr. Jerome Marburg Dr. David Tobias
Commission on Dental Accreditation:	Dr. Claude Lamarche Ms. Susan Matheson
Dental Council of Ireland:	Mr. David O'Flynn Dr. Eamon Croke
Dental Council of New Zealand:	Dr. Michael Bain Ms. Marie Warner
Dubai Health Authority:	Dr. Ramadan Ibrahim Mohd Ahmed Dr. Mehnaz Amin Kamali
General Dental Council:	Ms. Claire Herbert

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Korean Institute of  
Dental Education and  
Evaluation (KIDEE) Dr. Kack-Kyun Kim

Ministry of Health,  
Singapore: Dr. Chng Chai Kiat  
Dr. Patrick Tseng

National Dental  
Examining Board of  
Canada: Dr. Jack Gerrow  
Dr. William Judson

Ordre des dentistes  
du Québec Ms. Caroline Daoust  
Dr. Barry Dolman

Ordre National des  
Chirurgiens – Dentistes  
de France: Mr. Cédric Grolleau

Royal College of Dental  
Surgeons of Ontario: Dr. David Mock  
Dr. David Segal  
Dr. Peter Trainor

Royal College of Dentists  
of Canada: Mr. Peter McCutcheon

**Staff:**

Mr. Irwin Fefergrad, Executive Director

Ms. Angie Sherban, Administrator and Committee Liaison

**1. WELCOME**

Ms. Marie Warner welcomed founding members to the inaugural meeting of the General Assembly. She called the meeting to order at 4:00 p.m.

Ms. Warner reported that the International Society of Dental Regulators was created at the direction of the attendees at the 2013 International

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Conference of Dental Regulators and it was implemented through the year by the Executive Committee. She added that in order to establish bank accounts, titles of signatories were required and to that end the Executive Committee appointed her as Chair, Dr. Peter Trainor was appointed President and Mr. Irwin Fefergrad was appointed the Executive Director.

## **2. FINANCIAL REPORT**

The General Assembly was provided with the following financial information:

- Draft 2015 budget
- Projected financial statements for December 31, 2014
- Draft expense policy, for discussion

Mr. Fefergrad reported that financial information was prepared by Ms. Kelly Tripp, C.A., C.M.A. at the Royal College of Dental Surgeons of Ontario. He reviewed the statements provided and added that although it was anticipated there would be 45 registrants, the final total was only 36. Any of the expenses incurred were direct expenses for the conference or for ISDR and there were none invoiced to the Royal College of Dental Surgeons of Ontario. The General Assembly was informed that receipts and invoices were available for review, if required.

It was reported that currently there is a surplus of \$22,127 Cdn. and the newly-elected Executive Committee would determine how to utilize the excess.

A question was raised regarding the amortization of the website expenses. Also \$10,000 Cdn. is included in the 2015 budget for peer-review articles and it was confirmed that this amount was included in the budget in the event there is a cost for the articles.

There are 15 founding members and it was recommended and agreed that over the next two years the annual membership for those members would be waived. Only new members would be charged an annual fee.

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There was discussion on an International Conference of Dental Regulators in 2015. In order to attract U.S. registrants, it was suggested that a venue in the U.S. be explored. For the next three or four years, as ISDR matures, it was felt that it would be more beneficial to work jointly with another international conference. It was noted that IAMRA and the General Medical Council had been very cooperative to work with in organizing the 2014 conference.

Mr. Fefergrad reported that the ISDR website will be expanded upon to include a “Member Only” section. The Executive Committee will need to decide on the expense involved.

### **3. BY-LAW REVIEW AND RECOMMENDATIONS**

Dr. Trainor presented the draft by-laws for the General Assembly review and approval. He advised that the by-laws were required in order to formalize the framework for ISDR and the Executive Committee had attempted to keep them as simplistic as possible.

The following comments about the by-laws circulated were made:

- The title should be amended to “By-Laws of the International Society of Dental Regulators” (not International Society for Dental Regulators).
- 2.4: It was suggested that if the Executive Committee refuses an application for membership, it will be referred to the General Assembly for a decision.
- 3.2: How would an annual plan and budget be presented if there is no annual meeting? Suggest remove “each year” from third bullet.
- 3.3: It was suggested changing the timeline for declaring intention to stand for election to the Executive Committee from three weeks to four weeks.
- 3.4: wording questioned about term of office for Executive Committee members. Should all Executive Committee members be dentists?

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- 3.5: It was felt that a five year term for Executive Committee members is too long.
- 4.1: Should the General Assembly of full membership be held at least once every year (instead of every two years)?

Mr. Fefergrad stated that the Executive Committee had discussed these valid points. In the first formative years, ISDR would like to have the conference on an annual basis and align it with another international conference and to economize it was felt that if a conference was held in the first few years there would a General Assembly meeting. At the same time, it allows for a meeting every two years.

The Executive Committee felt that continuity is important and that a five year term for members is reasonable.

Following a fulsome discussion, it was agreed to approve the ISDR by-laws circulated, in principle, but that the Executive Committee would give consideration to the comments raised and circulate a revised copy of the by-laws to the founding members for approval. The new Executive Committee would give consideration to a by-law working group of Mr. Cédric Grolleau, Dr. Barry Dolman and Mr. Jerome Marburg.

**MOTION:                    Trainor/Warner**

**THAT the ISDR By-Laws be approved, in principle, as circulated.**

**CARRIED**

*(Unanimously)*

#### **4. ELECTION OF EXECUTIVE COMMITTEE**

Mr. Fefergrad reminded the founding members that the by-laws provide for at least five member organizations and no more than seven member organizations on the Executive Committee.

It was reported that Dr. Trainor will no longer be able to continue as President and a member of the Executive Committee. In recognition of the valuable work of the current Executive Committee, Dr. Trainor moved to

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retain the current members of the Executive Committee, and that they be appointed as follows:

- Ms. Marie Warner, President
- Mr. David O’Flynn, Chair
- Ms. Michelle Thomas, Treasurer
- Mr. Cédric Grolleau, Member-at-Large
- Dr. Ramadan Ibrahim, Member-at-Large

This would leave two vacant Member-at-Large positions on the Executive Committee.

**MOTION: Trainor/Croke**

**THAT in recognition of the current Executive Committee and wanting to have continuity respecting the fact that the organization is to move forward, that:**

- Ms. Marie Warner
- Dr. David O’Flynn
- Dr. Ramadan Ibrahim
- Mr. Cédric Grolleau
- Ms. Michelle Thomas

**be elected for a one-year term;**

**AND THAT Ms. Marie Warner be elected as President, Mr. David O’Flynn as Chair and Ms. Michelle Thomas as Treasurer.**

**CARRIED**

*(Unanimously)*

Election for Member-at-Large

(a) Position 1

Dr. Barry Dolman, Mr. Jerome Marburg and Dr. David Segal were nominated for the position of Member-at-Large. Each member gave a short speech and a vote was held by secret ballot.

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The General Dental Council abstained from the vote.

In the first ballot, Dr. Barry Dolman was elected Member-at-Large.

(b) Position 2

Dr. David Segal and Mr. Jerome Marburg ran for the second Member-at-Large position and a vote was held by secret ballot.

The General Dental Council abstained from the vote.

In the second ballot, Dr. David Segal was elected Member-at-Large.

The Executive Committee for the 2014-2015 term was elected as follows:

- Ms. Marie Warner, President
- Mr. David O’Flynn, Chair
- Ms. Michelle Thomas, Treasurer
- Mr. Cédric Grolleau, Member-at-Large
- Dr. Ramadan Ibrahim, Member-at-Large
- Dr. Barry Dolman, Member-at-Large
- Dr. David Segal, Member-at-Large

The new Executive Committee was congratulated. Dr. Trainor was thanked for his leadership, support and availability as President for the previous term. He was praised for his vision, energy and commitment.

### **5. CONFERENCE REVIEW AND RECOMMENDATIONS FOR 2015**

Ms. Warner thanked everyone for their participation and she asked for feedback on the conference and recommendations for 2015.

There was general consensus that the conference had been excellent, successful, informative and a great opportunity for networking.

Suggestions for future conferences included:

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1. Having a two-day conference or tracks on one day.
2. Including a list of contact information of attendees.
3. Posting presentations from the 2014 conference on the ISDR website.
4. Continuing with further development of ISDR website.
5. Recommendation for implementation of international accreditation.
6. Trying to reach out and encourage U.S. (at least north-east U.S.) to be included and grow membership.

**6. ADJOURNMENT**

There being no further business, the meeting of the General Assembly was adjourned at 5:00 p.m.